

# Safety/Hazmat Committee Meeting

February 28, 2012

1:00 pm

*Present:*

*Priscilla Bartholomew*

*Martin DuBord*

*Bruce Farnham*

*Anne McCown*

*Nicole Boyer*

*Joel Javines*

*Wendy Corbin*

*Tim Corcoran*

*Kurt Brauer*

*Walter Sachau*

*Mark Rensink*

## The committee met and discussed the following action items:

- **Driving on Campus**—Subcommittee met regarding driving on campus to discuss operating procedure. The subcommittee designated 3 types of vehicles: contractors/vendors, staff/students, and public vehicles. The committee discussed having certain criteria for approved drivers, eliminating public drivers on campus and possible language through the City of El Cajon to cite drivers on campus. Also discussed was the utilization of the student code of conduct to “cite” students. Walter added that Frank Laveaga joined the driving subcommittee. **ACTION ITEM:** The committee is scheduled to meet again in April.
- **Safety Training**—AED purchases were discussed. Marty will provide the AED maps for each campus member. First Aid/CPR/AED Safety Training scheduled for March. Anne asked Marty to designate employees. Walter asked if the security can be trained also. The committee indicated that the security personnel were an outside contract, therefore, would not receive District-paid training. Wendy added that evening educators should be trained as well. **ACTION ITEM:** Marty to designate employees for First Aid/CPR/AED training.
- **Eyewash Stations**—Eyewash station draining was discussed. The eyewash meets accessibility for ADA requirements. The problem is, if the eyewash station was activated, the chemicals that run off in the wash will go into the floor. Wendy suggested using a wet/dry vacuum. Wendy also asked if we have instructions for mandatory evacuations. Bruce indicated there was none that he knew of. Anne asked Bruce to put together an action plan. The committee also discussed training for instructors.
- **Hazmat**—Marty discussed the purchase of additional containers; the cost is about \$800 per pickup. The recycling of batteries and light bulbs was discussed, as they are separate from hazardous waste, they are considered universal waste. Walter added that the campuses are looking into their budgets for the year and asked Tim Corcoran about District funds. Tim replied that we are looking into the legal requirements versus the budget requirements. Marty received the updated invoice for the chemical inventory. Marty is still working on Prop 65 signage. He indicated that Prop 65 is the notification of carcinogenic or reproductive toxins in surrounding areas. **ACTION ITEM:** Marty will follow up on Prop 65 signage.
- **DSPS**—On Hold. Tim Flood did not attend. **ACTION ITEM:** Keep on the agenda for March.
- **Injury Report**—For January and February, Grossmont had a mid-back strain, shoulder strain; Cuyamaca had a trip and fall. In February, an intern lost consciousness and received a laceration.
- **Campus Closure Gates**—Joel Javines discussed the Knox Box and researched alternatives. Both Fire Departments (GC and CC) agreed to the alternative padlock Knox Box (approximately \$500).
- **New Business**—Smoking was discussed. Even though the campus is tobacco-free, there are still smoking hazards (by grass fields, near Child Development Center). Anne will talk to Tim Flood regarding possible solutions. At Grossmont, the Admissions & Records gate was discussed. It has a strong spring and hurts the knees of employees. Joel Javines also discussed the Incident Response Plan. He worked with the Chancellor regarding the Board Policy and reviewed the Emergency Response Plan. **ACTION ITEM:** Anne will talk to Ken Emmons, Gafcon regarding the gate. Joel Javines will provide a small presentation regarding the ICS (Incident Command System).

## **NEXT MEETING: March 27, 2012 Teleconferenced 1:00-2:30 pm**

Any questions regarding the above topics, or to include additional agenda items for the next meeting should be routed to Anne McCown at [Anne.McCown@gcccd.edu](mailto:Anne.McCown@gcccd.edu).